



CHILD CARE CENTER LICENSING COMMITTEE MEETING MINUTES

12 September, 2019

Highland Plaza Building, Auditorium

3760 South Highland Drive

Salt Lake City, UT

Members Present: Jody Zabriskie, Dale Smith, Jamie Bitton, Matt Wallace, Bree Murphy.

Members Excused: None

Members Absent: None

Department of Health and Child Care Licensing Staff Present: Simon Bolivar, Donna Thomas, Kim Rice, Jessica Strout, Sarah Atherton, Paula Mills, Rosemary Vander Meyden, Alisha Griffin, Hannah Wally, Jolene Holbrook, Curtis Burk, Keri Hamblin.

AGENCY REPORTS

Child Care Licensing – Simon Bolivar

- In the near future, handouts will only be available in electronic format.
- We will start working about regulating facilities that are Preschool License type.

Child Care Licensing/Office of Background Processing & Security – Keri Hamblin

- Effective October 1, 2019, the Office of Background Processing & Security will not accept hard copy fingerprint cards. Fingerprints must be submitted via Live Scan machine. The only exception to this will be when there is no Live Scan machine within 40 miles of the individual's facility. When this is the case, hard copy fingerprint cards can be submitted with the \$12 per card fee.

Office of Child Care – Karrie Phillips

- Effective October 1st subsidy rates for infants and toddlers will have an increase.
- The scores for the child care quality systems will be processed the week of September 16, 2019, for the licensed center programs that participated in the pilot and early rating. They will receive a notice of their rating along with a score report. The ratings will be posted on Care About Child Care on October 1st. Other centers that were not part of the pilot can apply for rating beginning October 1st. Applications are available on the Office of Child Care website.
- Enhanced subsidy payment grants for the high quality and high quality plus programs will begin in the middle of October.
- Between the weeks of September 20th and September 28th, Care About Child Care will be hosting meetings for the Office of Child Care to talk with providers.

Utah Afterschool Network – Amberley Motz

- The Behavior Management Institute event will be held in Moab on October 12, 2019. Applications are available on the Utah Afterschool Network website.
- The Jump Start Conference will be held in Ogden on the 1st and 2nd of November.
- The Leadership Track RSVP will be held on Friday September 13, 2019.

WELCOME

At 11:10 am, Jody Zabriskie welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the July meeting were approved via email.

Committee vacancies

- There are still some vacant positions which will continue to be advertised.

Assignment Follow-Up

None

NEW BUSINESS

Committee chair and vice chair election

- The chair and vice chair election were discussed during the committee meeting.
 - Matt Wallace made motion to maintain Jody Zabriskie as the chair of the committee.
 - Jamie Bitton seconded motion.
 - All committee members were in favor of motion.
 - Motion passed.
 - Jamie Bitton made motion to maintain Dale Smith as the vice chair of the committee.
 - Bree Murphy seconded motion.
 - All committee members were in favor of motion.
 - Motion passed.

Interpretation manual update

- The interpretation manual update has been posted.
- Simon went over the interpretation manual update. Comments and questions were discussed and answered during the committee meeting.

Feedback received for the interpretation manual

- Simon went over the feedback that was received. Comments and questions were discussed and answered during the committee meeting.

Revision and fix of some of the proposed rules before sending them for public comment

- Simon went over the revision and fix of some of the proposed rules. Comments and questions were discussed and answered during the committee meeting.
- Committee members will review the proposed modifications and be prepared to vote on the revised rules at the next committee meeting.
 - Dale Smith made motion to hold the rule making process until the next committee meeting,
 - Bree Murphy seconded motion.
 - All committee members were in favor of motion.
 - Motion passed.

Proposed rule for definition of a room

- Simon went over the definition of a room. Comments and questions were discussed and answered during the committee meeting.
 - Jody Zabriskie suggested for the committee members to be given more time to review the definition of a room.
 - The definition of a room will be reviewed for a vote on the next committee meeting.

Proposed rule change for exempt providers

- Simon went over the proposed rule changes for exempt providers. Comments and questions were discussed and answered during the committee meeting.
 - Dale Smith made motion to approve the proposed rule changes.
 - Bree Murphy seconded motion.
 - All committee members were in favor of motion.
 - The motion passed.

Committee member comments and recommendations. - None

PUBLIC COMMENT

A questions was addressed regarding ratios for school age children.
Simon answered the question and explained the rule.

ASSIGNMENTS

Simon

- Send proposed changes that are made by public to the committee members

Jody Zabriskie adjourned the meting at 12:10 pm.

UPCOMING 2018 MEETINGS

November 14

Highland Plaza Auditorium, 3760 S. Highland Dr., Salt Lake City, UT

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Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.